

**Governor's Committee on Aging**  
**May 28, 2008**  
**Edgewood Vista – Carefree Condo's**  
**4440 37<sup>th</sup> Avenue South**  
**Fargo, ND**

Special Note: Orientation for new committee members will be held at **9 a.m.**

**GCoA Members Present:** Amy Clark-Chairperson, Ray Siver-Vice-Chair, Marty Heller-Secretary, Fredrick Baker, Bonnie Bieber, Delores Rath, Shirley Blake, Bruce Davidson, Shirley Blake

**Others:** Linda Wright (Director of Aging Services), Sandy Arends (Region 5 RASPA)

**Agenda/Minutes**

1. **Welcome and Introductions starting at 10 a.m. – Amy Clark, Chairperson**

2. **Graying Coalition Update – Amy**

The Graying Coalition was organized in 2001 and they represent many groups. Their mission statement has recently been revised so it encompasses all the Organizations it represents. They would like the entire GCOA committee to participate in these meetings by using the Polycom system. These audio/video communication systems are located at Human Services locations. Contact Diane Sundby at 701-328-4601 when you plan to use one and she will set it up for you. The next Graying Coalition meeting is June 27th.

3. **Work Plan Report – Amy**

During previous meetings the GCOA members were asked to follow-up on the GCOA work plan and determine what needs to be addressed. Plan to issue this document before the next meeting so the committee members can review it and be ready to address it.

4. **Retreat Report – Linda**

Previously, the GCoA committee met for a two day event to set goals and create a work plan. The purpose of the retreat is to plan the future agenda for the GCoA committee. In addition, the GCoA committee can use sub committees to address the tasks in the work plan. The committees can consist of other personnel besides the GCoA members. Also, a yearly update to the governor is important so he knows what the committee is doing. In addition, he might recommend which topics he would like addressed. The next GCOA meeting and Retreat are being combined and are scheduled for Friday August 8<sup>th</sup> in Dickinson.

5. **2009 Forums on Aging – Amy**

Amy handed out a guidelines document showing her responsibilities for the 2009 Forums on Aging and the GCoA member responsibilities for these forums. We reviewed our guidelines/responsibilities for the upcoming forums. Each GCOA member should contact the RASPA they will be working with. Reference the list of conference locations below and the committee member assigned to each location. Linda will issue an updated list of Raspa's for each location. The Forums are scheduled for the week of April 20<sup>th</sup> 2009. Most cities will be half day events except Dickinson would like to host an all day event. Topics: Disease prevention and Health Promotion.

### **Conference locations:**

- 1) Williston - Open
- 2) Dickinson - Bonnie & Marty; RASPA Mark Jesser
- 3) New Town - Fred
- 4) Rugby – Betty & Mary
- 5) Grand Forks -Ray
- 6) Lisbon – Shirley & Bruce
- 7) Bismarck – Amy, Larry, Fred
- 8) Ellendale - Delores

Linda will bring the paperwork for forum expenses to the next meeting. A \$1000 dollars has been approved for each forum location. Briefly, the state doesn't allow state monies to be used for purchasing door prizes, food, fruit, cookies, etc. You can purchase pop, coffee and be compensated for mileage, speaker fees, room rent and equipment fees. You can have someone donate door prizes, food, etc.

Sandy, On June 10<sup>th</sup> & 11<sup>th</sup> at 1PM there will be a Senior Center Conference in Aberdeen SD. The focus of the conference is just on senior centers which is very beneficial because many issues concerning Senior Centers are addressed in this conference. One major issue is people are not computer literate. For example, checking into the airlines is more sophisticated and seniors need training in this area; otherwise they pay additional fees for checking-in the traditional way.

6. **Interagency Program for Assistive Technology (IPAT) – Judi Lee, Director.**
  - Presenter did not make it to the meeting. Pass
7. **HCBS Study Group Report – The report is not ready for review. Pass**
8. **Senior Community Services Employment Program: State Plan - Linda Wright.**
  - Reference first bullet item in #9 below.
9. **Aging Services Report – Linda**

Linda reviewed the Aging Service Report with the GCOA committee. The report covers seven topics in detail.

- 1) The Senior Community Services Employment Program has been submitted to the department of labor and the State Plan for the SCSEP has been drafted and sent to numerous agencies, organizations and individuals.
- 2) A new competitive grant opportunity is available. The initiative includes the opportunity to develop an Aging and Disability Resource Center (ADRC) in states that don't have this. The second component of this grant is to develop and implement a person centered hospital discharge planning model.
- 3) Adult foster care homes have decreased substantially over the past several years. Currently, there are only 60 foster homes in North Dakota.
- 4) Aging Services and Medical services are facilitating an assisted living work group that is in the process of identifying legislation or rules changes that may be prudent for assisted living facilities.
- 5) The Department of Human Services has started the budget process for the 2009-2011 bienniums.
- 6) Aging services assisted the Mental Health and Substance Abuse Division to apply for grant funds to address the issues of mental health and aging in North Dakota.
- 7) Helen Funk, State Long-Term Care Ombudsman has announced her retirement as of Sept. 9<sup>th</sup> 2008. Plan to hire someone to fill this position.

10. **Tour of Edgewood Vista – By Staff**  
Marty's & Fred's comments. Very nice place. Costs approximately 2 to 3 thousand per month.
11. **Tour of new Senior Center – By Staff**
12. **Other – None.**
13. **Set next meeting date –**  
The next GCOA meeting and Retreat are being combined and scheduled for Friday August 8<sup>th</sup> in Dickenson.
14. **Budget Report. – Linda**
  - Reviewed the GCOA budget. So far we have spent \$2865 dollars as of 5/21/2008.
  - This is the first year of the biennium.

Adjourn at 3 PM.